

10/16/2025 Minutes

Chairman Scott Metzger called the meeting of the Lycoming County Salary Board to order at 10:14 am, Thursday, October 16, 2025 in the Commissioners' Board Room, third floor, Third Street Plaza. Other board members present included: Commissioner Marc Sortman, Commissioner Mark Mussina, and Deputy Controller Emily Snyder.

Commissioner Mussina made a motion to approve the August 14, 2025 minutes as submitted. Commissioner Sortman seconded the motion and it passed unanimously.

Commissioner Mussina made a motion to delete 2 Full Time Temporary Law Clerk (PG12) positions in the Public Defender's Office for TDA. Commissioner Sortman seconded the motion and it passed unanimously.

Commissioner Mussina made a motion to delete Full Time Clerk III (PG4) position in the Public Defender's Office from the TDA. Commissioner Sortman seconded the motion and it passed unanimously.

Commissioner Mussina made a motion to delete Full Time Public Defender Investigator (PG7) position in the Public Defender's Office from the TDA. Commissioner Sortman seconded the motion and it passed unanimously.

Commissioner Mussina made a motion to add 2 Full Time Assistant Public Defender (Union) positions in the Public Defender's Office to the TDA. Commissioner Sortman seconded the motion and it passed unanimously.

Commissioner Mussina made a motion to delete Full Time Administrative Coordinator (PG6) in the Planning and Community Development Office from the TDA. Commissioner Sortman seconded the motion and it passed unanimously.

Commissioner Mussina made a motion to add Full Time Administrative Coordinator (PG6) position in the Financial Management to the TDA. Commissioner Sortman seconded the motion and it passed unanimously.

Commissioner Mussina made a motion to delete Full Time Administrative Specialist (PG5) position in the Financial Management from the TDA. Commissioner Sortman seconded the motion and it passed unanimously.

The meeting was adjourned 10:16 am.

Respectfully submitted by:

A handwritten signature in blue ink that reads "Nikki S. Hottel".

Salary Board Secretary